

# CHC43115 Certificate IV in Disability

**ONLINE STUDY with Work Placement** (Government Subsidy available – conditions apply)



## About the Course:

**Recognition:** Nationally Recognised Training

**Start Date:** Enrol anytime; study anytime

## Duration

A maximum of twelve (12) months is allowed for you to complete this qualification. The course is flexible and you can do the units in your own time and at your own pace, fit your study around your work, family or life-style. Study at home, in the park or at the beach – the location and time are yours to choose!

If you believe that you will need additional time to complete the course, please contact the Training Manager and work out a duration that you feel comfortable with.

## Delivery

The delivery is online and takes about 840 hours to complete the units over the twelve (12) month period. You should allow yourself approximately 16 hpw for study purposes. In addition, you will need to allow 120 hours for the mandatory work placement in this course plus approximately 240 hours for research, projects or case studies. As you complete one unit, you will be allocated the next unit by your trainer, whom you can ring or email to discuss any concerns you may have. We support you all the way.

## Course Outline

There are fourteen (14) units in the CHC43115 Certificate IV in Disability course, eleven (11) core units and three (3) electives. You may choose three alternative electives - providing they meet the NTP guidelines - from the National Training Package (NTP) electives to the ones we recommend for this qualification. Check out the electives on [training.gov.au](http://training.gov.au).

The CHC43115 Certificate IV in Disability is designed for those persons who want to learn new skills to become an integral part of the health and community sector and become highly-employable as a Care Worker. This course is perfect for participants who want to gain a nationally recognised qualification which will open employment doors across Australia, as this course will train you to provide quality care services to people with a disability.

This Certificate IV in Disability online course will prepare you for work as a disability support worker in the client's own home or in a community organisation. You will learn how to help people with a physical and/or intellectual disability by empowering them to become more independent so they can readily participate in community activities.

Potential employers need staff with strong empathy for people with a disability in the community who may also be frail and/or elderly and requiring support, or they may be younger and seriously disabled but still mentally very alert and able. Good service skills and people who are organised and pay attention to detail and have a genuine willingness to help others are highly valued in this ever-growing industry. This course allows you to develop those skills and during your studies you will learn:

- About the human body and how to support its healthy functioning.
- How to facilitate the empowerment of people with disability.
- How dementia can affect a person, as well as strategies for caring for and monitoring a client with dementia.
- How to develop and provide person-centred services.
- How to work with diverse people.
- How to manage legal and ethical compliance issues.
- How to facilitate ongoing skills development using a person-centred approach.
- The skills to meet personal client support needs.

Today's people with a disability want more than traditional facilities for the disabled. Not only do they, but also their families, want options that provide high levels of respect and strong empathy for their situation -

all combined within a warm, friendly and caring environment. Participants in the Para-Olympics and, more so in the last four years, the Invictus Games have shown the world that having a disability does not preclude the disabled person from having a meaningful, socially-inclusive, productive and enjoyable life.

An online course is a fantastic way to get ahead in the community sector and to start on an interesting and rewarding career path.

### **Recognition of Prior Learning (RPL)**

Recognition of Prior Learning (RPL) is available to all students applying for this qualification. Recognition of prior learning is the recognition of your current skills and knowledge acquired through prior learning from other training, work or life experience. Conditions apply so please check with the College if you believe you may be eligible. If you are granted RPL, this will shorten the units and the time you are required to study.

### **Entry requirements**

There is no formal pre-requisite for enrolling in this course. However, this course involves lots of reading and undertaking a range of written assessments, and importantly, writing accurate case notes such as those required in the workplace. As a result, it is preferable that you should have:

- A good command of English language skills (both written and oral), and
- Completed year 10, or equivalent; or
- Completed a similar-type qualification at Certificate II level or higher; or
- Two (2) years of industry experience in a similar role

We understand that not everyone is able to read, write and perform mathematical calculations to the same level. We offer Language, Literacy and Numeracy assessment and support services through our dedicated team. Don't hesitate to ask for help in you consider you need it – all enquiries are strictly confidential.

Students must satisfy the criteria determined by the NSW Department of Industry for Smart and Skilled Eligibility (\*as set out on our website) and which may change from time to time. If deemed acceptable, the student completes a Smart and Skilled enrolment form and submits the relevant I.D. forms (such as Drivers' Licence, Medicare card, Passport, Birth Certificate) in accordance with the College's Smart and Skilled Enrolment Policy and Notification of Enrolment and Process Guide.

The Government then determines acceptance and issues a quotation which is valid for 14 days. If the quotation is not accepted, the offer of a subsidised place lapses.

### **Minimum Age**

You should be at least 18 years old to enrol in this course and be committed to completing the course. You should be aware that there is a high level of emotion and stress in this field of work and, therefore, you require a reasonable level of maturity to cope. If you are under 18 you will require permission to enrol from a parent or guardian.

### **Physical requirements**

You will need to reasonably fit, as the role may involve a variety of physical tasks, such as those associated with providing personal care, assisting clients with mobility issues, transfers (e.g. between bed and wheelchair) and considerable lengths of time standing and walking.

### **Resources**

You will need access to a computer or laptop with internet access and be able to use MicroSoft Office suite. You will be advised of what learner workbooks you will need to purchase (if any). You will be provided with a user name and password to access our online learning system and you will have trainer support to answer any queries you may have about your subjects.

We provide a link to MicroSoft Office 365 for free for the duration of your studies, so if you don't have MicroSoft Office suite on your computer, please let us know.

You will require basic computing skills – this requires the ability to:

- Create, save and edit MicroSoft Office documents.
- Use emails plus associated features such as attachments
- Access and search the internet.
- Upload documents

## **Download and save documents from websites.**

### **Technology requirements**

You will need access to a computer with the following:

- Operating System: Windows 7 or higher (recommended); MAC OS X 10.6 or higher (recommended)
- CPU: Min. of 2 GB of RAM, Min. of 2 GB of spare disk space is preferable
- Processor: 2.0 GHz processor or higher (32-bit or 64-bit)
- Monitor w/ at least 1024x768 screen resolution
- Internet access: Minimum ADSL1 with a speed of at least 1.5Mbps
- Word processing software e.g. MicroSoft Office
- The latest version of Java, QuickTime, Adobe Reader, Adobe Flash Player
- Speakers and microphone/headset
- Valid personal email address
- Up-to-date web browser version

### **Assessments**

The unit of competency titled CHCDIS005 Develop and provide person-centred service responses\*\* (see below) is required to be delivered and assessed in the form of 120 hours of work placement. You will need to organise this work placement and the work place facility will need to be checked and approved by the College. Students should note that the work placement component is compulsory.

Additionally, a number of units will be assessed both in a simulated work environment as well as in the actual workplace. Assessments in many of the units must be undertaken on at least 2 or 3 separate occasions. You will be advised by your trainer as to which assessments must be undertaken on multiple occasions.

Assessments typically take the form of:

- Short-Answer Questions
- Written Assessments
- Written Reports
- Observations
- Case Studies
- Third-party Reports (e.g. Host employer)
- Presentations
- Log Book

During your course, a College assessor will visit you in the workplace and in consultation with the host employer observe and assess you performing daily tasks on multiple occasions to determine your competency.

You will need to demonstrate that you can develop individual client care plans, ensure access to relevant equipment and resources, monitor client's progress, make recommendations, write-up client reports, liaise with clients/carers/family members and other stakeholders, etc. You will have access to the College's simulated aged care facility resources or, if you are already working in the industry, you should be able to use the facility's resources to demonstrate your competency with these tasks.

The host employer is required to provide an attendance record plus a third-party report as to your capabilities and client interaction on-the-job. However, the final decision as to your competence will be determined by your Trainer/Assessor on a Practical Task Observation Checklist.

### **Career Possibilities**

- Disability Team Leader
- Disability Support Assistant (Schools)
- Lifestyle Support Officer
- Senior Personal Care Assistant
- Behavioural Support Officer
- Disability Service Officer
- Day Support Disability Officer
- Senior Disability Worker
- Social Educator (Disability),
- Support Facilitator (Disability),
- Disabilities Supervisor

### **Unique Student Identifier**

You will be required to have a Unique Student Identifier (USI). This is a special number that is allocated to each person studying in Australia to make it easier for you to check what courses you have undertaken and your results at any time. We can assist you in applying for a USI if you don't already have one.

## Work Placement or Licensing Requirements:

There is a 120-hour, mandatory work placement component in this course. The unit CHCDIS005 Develop and provide person-centred service responses\*\* (see above) **must** be delivered and assessed in the workplace in order for you to qualify for the award of a Certificate.

Whilst there are no specific licensing requirements in this course, host employers require an Immunisation Record plus a Police Check Record prior to commencement of the work placement. We can assist you with information as to how to obtain these documents.

## Course Structure

Units of Competency	
<b>CORE UNITS</b>	
1.	CHCCCS015 Provide individualised support
2.	CHCDIS002 Follow established person-centred behaviour supports
3.	CHCDIS005 Develop and provide person-centred service responses (see above**)
4.	CHCDIS007 Facilitate the empowerment of people with disability
5.	CHCDIS008 Facilitate community participation and social inclusion
6.	CHCDIS009 Facilitate ongoing skills development using a person-centred approach
7.	CHCDIS010 Provide person-centred services to people with disability with complex needs
8.	CHCDIV001 Work with diverse people
9.	CHCLEG003 Manage legal and ethical compliance
10.	HLTAAP001 Recognise healthy body systems
11.	HLTWHS002 Follow safe work practices for direct client care
<b>ELECTIVE UNITS</b>	
12.	CHCAGE005 Provide support to people living with dementia
13.	CHCAGE001 Facilitate the empowerment of older people
14.	CHCCCS011 Meet personal support needs

There is some flexibility in studying the elective units. If you wish to change any of the elective units, please discuss your individual requirements with our Training Manager on 02-9791 6555 or complete the online enquiry form.

Units of study will be allocated by the Trainer/Assessor. Your progress will be monitored throughout the course via trainer access to your work on our e-learning platform. As you complete one unit, you will be allocated the next unit according to the Training Plan developed for you.

## Completion:

Upon successful completion of this course you will receive a nationally-recognised CHC43115 Certificate IV in Disability. Students who complete only some units of this course may receive a Statement of Attainment for the Units of Competency completed.

## Contact Us

If you are interested in this course, please do not hesitate to ring the College on 02 9791 6555 and ask to speak to our Course Consultant or our Training Manager. They will be happy to help you work out whether this course is the right one for you. Alternatively, you could send an email to [deborahc@tbc.nsw.edu.au](mailto:deborahc@tbc.nsw.edu.au).